

MUNICIPAL CIVIL SERVICE COMMISSION
MUNICIPAL BUILDING ONE LOCKS PLAZA LOCKPORT, NY 14094

OPEN COMPETITIVE EXAMINATION
FOR:
SENIOR BUILDING INSPECTOR

Last day for filing:
April 28, 2008
Exam No. 69-150

Date of Examination:
May 31, 2008
Issued: 2/29/08

Filing Fee: A non-refundable \$15.00 filing fee must accompany your application. Checks and money orders are to be made out to City of Lockport Department of Civil Service.

Vacancies: The eligible list established as a result of this exam will be used to fill vacancies as they occur in the City of Lockport Building Inspection Department.

Salary: Appointment expected at \$39,938-\$45,439 a year.

Experience: The work involves responsibility for the review and approval of plans and specifications submitted with applications for building permits. The Senior Building Inspector also inspects existing structures and structures under construction to ensure that the work is being done in accordance with approved plans and specifications and in compliance with local and State Housing Maintenance Codes. The duties of this class are of a more complex nature than those of a building inspector in that the senior building inspector has responsibility for the plumbing inspector program. Duties are performed under the general direction of the Chief Building Inspector with considerable latitude permitted for the exercise over building inspectors and other subordinate personnel. Does related work as required.

Minimum Qualifications: Candidates must meet the following either on or before the date of the written examination:

AND: Graduation from a regionally accredited or New York State registered college or university with a bachelor's degree in engineering or architecture and two (2) years of experience as a building contractor, journey level trades worker, or in the design of building construction;

OR: Graduation from a regionally accredited or New York State registered college or university with an associate's degree in engineering or architectural technology and four (4) years of experience as defined above.

Subject of Exam:

1. Inspection procedures and principles

These questions test for knowledge of the appropriate practices and methods to use when inspecting various types of building facilities and projects, including proper adherence to plans and codes, dealing with residents, owners and contractors, and inspection record keeping.

2. Building construction and rehabilitation

These questions test for knowledge of the various methods and materials used when constructing or renovating various types of buildings and their components.

3. Understanding and interpreting building plans and requirements

These questions test for the ability to read, analyze and perform computations based on technical drawings and written technical material related to building facilities and projects. All the information needed to answer the questions will be presented in the written material and/or drawings.

4. Building, housing and zoning laws and codes

These questions test for knowledge of, and the ability to apply, provisions of the Building and Residential Codes of New York State (and the portions of other codes applicable to these two codes), and the general concepts of zoning, including related laws and regulations.

5. Plumbing plans, installations, practices, materials and tools

These questions test for the ability to read, analyze and perform computations based on plumbing related diagrams and plans and for knowledge of the tools, materials and methods used when installing or repairing residential and commercial plumbing related appurtenances.

6. Plumbing and sanitary codes

These questions test for knowledge of, and the ability to apply, provisions of the Plumbing Code of New York State and those portions of the Building Code of New York State and various sanitary and health laws and codes applicable to residential, public building and commercial plumbing installations in the State of New York.

7. Preparing written material

These questions test for the ability to present information clearly and accurately, and to organize paragraphs logically and comprehensibly. For some questions, you will be given information in two or three sentences followed by four restatements of the information. You must then choose the best version. For other questions, you will be given paragraphs with their sentences out of order. You must then choose, from four suggestions, the best order for the sentences.

8. Supervision

These questions test for knowledge of the principles and practices employed in planning, organizing, and controlling the activities of a work unit toward predetermined objectives. The concepts covered, usually in a situational question format, include such topics as assigning and reviewing work; evaluating performance; maintaining work standards; motivating and developing subordinates; implementing procedural change; increasing efficiency; and dealing with problems of absenteeism, morale, and discipline.

CALCULATORS ARE ALLOWED FOR THIS EXAMINATION

Candidates are allowed to use quiet, hand-held solar or battery powered calculators. Devices with typewriter keyboards, spell-checkers, personal digital assistants, address books, language translators, dictionaries, or any similar devices are prohibited. Use of books and other reference material is prohibited.

Applications: Applications and filing fees must be received by the close of business on the last filing date with the Lockport Civil Service Office, Municipal Building, One Locks Plaza, Lockport NY 14094. Room M-10.

The written exam is being prepared and rated by the NYS Department of Civil Service in accordance with §23-2 of the Civil Service Law. Provisions of the NYS Civil Service Rules and Regulations dealing with the rating of exams will apply to this test.