

**TOWN OF LOCKPORT
PLANNING BOARD APPLICATION**

MEETING HELD 3RD WEDNESDAY OF EACH MONTH
(Subject to change)

DESCRIPTION OF PROPOSED REQUEST:

Name of Property Owner: _____ Phone #: _____
Name of Applicant: _____ Phone #: _____
Address or Location of Proposal: _____
Size of Parcel or Structure: _____ Existing Zoning: _____
Proposed Request: _____

REQUIRED ENCLOSURES

In order to provide the Town Planning Board with adequate information on which to base its decision, this application **WILL NOT BE HEARD** unless the following information is submitted ten (10) days prior to the meeting.

REQ N/A

- ___ ___ 1. Ten (10) copies of adequate written description of proposal.
- ___ ___ 2. Ten (10) copies of complete **ENGINEERED/ARCHITECTURAL** site proposal to include the following:
___ ___ Copy of plot plan.
___ ___ Copy of physical layout of the property including any existing or proposed structures.
___ ___ Copy of traffic access patterns, parking arrangements and traffic study.
___ ___ Copy of topographical and drainage plans.
___ ___ Copy of landscape plan.
___ ___ Copy of signage plan.
- ___ ___ 3. **State Environmental Quality Review Act Project** – constitutes a:
() Type I, () Type II, () Unlisted action as per the provisions. A determination of environmental significance has been made () Yes, () No. A copy of this determination is attached () Yes () No.

Property Owner's Signature: _____

Applicant's Signature: _____

PLEASE NOTE – You or a representative are **required** to be present at the meeting to present your project to the Board.